

## Plan of Action for the month of June, 2024

1.	<p>To organize an effective awareness program for the <b>Special Lok Adalat</b> scheduled in the Hon'ble Supreme Court of India from <b>July 29, 2024, to August 3, 2024</b>, involving various stakeholders and legal aid functionaries. Consider the following steps:-</p> <ul style="list-style-type: none"><li>➤ Informing the public about the Special Lok Adalat, enlightening them on the types of cases that can be taken-up &amp; settled, and encouraging participation.</li><li>➤ Mobilize trained para-legal volunteers to conduct community outreach programs, and awareness camps in their respective Panchayat/Village Legal Care and Support Centres.</li><li>➤ The para legal volunteers shall intimate the parties residing in the respective areas, about identification of their cases for Special Lok Adalat and send compliance report to DLSA concerned.</li><li>➤ Collaborate with bar associations and legal services institutions to disseminate information.</li></ul>
2.	<p>Observance of '<b>World Environment Day</b>' on <b>5<sup>th</sup> June, 2024</b>, and initiate Cleanliness-cum-Awareness Drive from 5<sup>th</sup> June – 7<sup>th</sup> June in collaboration with HP State Pollution Control Board by associating Municipal Corporations, Panchayati Raj Institutions, Mahila Mandals etc .</p>
3.	<p>Sensitization programme on the following NALSA's scheme</p> <ul style="list-style-type: none"><li>➤ <b>Legal Services for Differently Abled Children Scheme, 2021.</b></li></ul> <p>One awareness-cum-sensitisation programme for Differently Abled Children in collaboration with concerned department may be conducted in physical form in the district (50 – 60 participants).</p> <p>Please ensure that the number of persons identified as beneficiaries under the aforementioned scheme for legal aid be mentioned.</p> <p><u>Highlight the number of programs conducted and participants attended for these scheme.</u></p>
4.	<p>The Chairmen/Secretaries, District Legal Services Authorities shall also conduct following legal services activities in compliance of NALSA's directions as under:-</p> <ul style="list-style-type: none"><li>➤ To ensure that the convicts are informed about their right to appeal, Plea Bargaining Pre-mature release of convicts, Parole, Furlough, etc., and submit the report to the State Legal Services Authority for further necessary action.</li><li>➤ The Human Rights of prisoners must be taken care of while visiting jail(s).</li><li>➤ Bail/appeal/revision matter of under-trial prisoners should be aggressively pursued by the District Legal Services Authority. The follow-up action wherever necessary should be pursued.</li><li>➤ The children who are incarcerated with their mothers inside must not be deprived of education because such children are not in conflict with law and rather a victim of their circumstances. Such children are in the protective custody of courts. They must be provided with every single avenue to develop their potential.</li><li>➤ The Judges while conducting inspection of jail must see to it that the basic facilities are guaranteed to all the prisoners and also to the children of the prisoners who are inside.</li><li>➤ The Secretary, District Legal Services Authority, concerned may conduct the inspection of jail.</li><li>➤ <b>While conducting Jail visit/inspection, they may organize awareness programme for Jail inmates and acquaint them with various provision and laws related to them as well as NALSA's SOP.</b></li></ul>

	<p><b>Please ensure that during inspection, visit, or awareness programs, the number of inmates identified as beneficiaries for legal aid or any other assistance be reported.</b></p> <p>The report of inspection be sent to this Authority on the format as provided in “Manual for District Legal Services Authority 2023”.</p>
5.	<p>The Chairmen/Secretaries of District Legal Services Authorities, and the Chairpersons, Sub-Divisional Legal Services Committees, shall conduct the meeting with officers/officials/legal representatives from banks, insurance companies, financial institutions, NGOs, and other government departments including NHA and HPPWD with an objective to identify cases for the upcoming National Lok Adalat on <b>14.09.2024</b>. The focus should be on Low-amount cheque bounce cases, Motor Accident Claims Cases, Land Acquisition cases, recovery suits and compoundable criminal cases.</p>
6.	<p>Observance of <b>‘World Day against Child Labour on 12<sup>th</sup> June, 2024</b>.</p> <p>Legal awareness programmes at different child labour prone areas and school/colleges be organised in collaboration with concerned department focusing on the importance of children in overall development of the Nation. The programme should also be aimed to disseminate provisions prohibiting child labour including rehabilitation of rescued child Labour.</p> <p>One programme in physical mode in the district for <b>50 – 60</b> participants may be conducted in collaboration with department concerned.</p> <p>The impact of the awareness camp and the effectiveness of the legal assistance provided to rescued children be highlighted</p>
7.	<p>Observation of <b>International Day against drug Abuse and illicit Trafficking on 26<sup>th</sup> June ,2024</b>. The International Day against Drug Abuse and illicit Trafficking is observed on 26<sup>th</sup> June every year. This day serves as a reminder of the importance of combating drug abuse and the illegal trade of drugs. Following activities may be organized to observe this important day:-</p> <ul style="list-style-type: none"> <li>• Legal Awareness Programme on <b>NALSA (Legal Services to the Victims of Drug Abuse and Eradication of Drug Menace) Scheme, 2015</b>.</li> <li>• Conduct awareness campaigns in schools, colleges and communities to educate people about the dangers of drug abuse.</li> <li>• Organize awareness on drug prevention, rehabilitation, and harm reduction strategies with enforcement agency, other stake holders, etc.</li> <li>• One programme in each district through physical mode for 60-70 college students in collaboration with police, education and health department may be conducted.</li> </ul>
8	<p>Visit/inspection of Children Home and Observation Home. While visiting/inspection of Children/Observation Homes etc., it must be ensured and certified by the Secretary, DLSA that:</p> <ol style="list-style-type: none"> <li>a. Proper hygiene and sanitation are being provided;</li> <li>b. Adequate and Nutritious food is being provided to them as per norms;</li> <li>c. Proper means and arrangements are there for education and health of such inhabitants;</li> <li>d. Every person inhabiting observation home/place of safety, if not represented by his private counsel, is represented by proper and efficacious legal assistance;</li> <li>e. They must be apprised of <b>NALSA (Child Friendly Legal Services to Children and their Protection) Scheme, 2015</b>.</li> </ol> <p>Subsequently, appropriate follow-up actions if required should be taken to address the issues and ensure the well-being of the inmate.</p>

	The inspection report be submitted to this Authority on the format “Child Care Institution (CCI) Inspection Format” as prescribed in the Manual for District Legal Services Authority 2023.
9	To organise <b>Training Programme for Legal Services Para Legal Volunteers</b> as per modules of Training programme for Para Legal Volunteers framed by the NALSA by associating Senior Advocate(s) of their respective District as a Resource person through virtual mode.
10	Chairman, District Legal Services Authority to take efforts to boost up Mediation activities by holding meeting(s) with Judicial Officers and Trained Advocate Mediators in their jurisdiction <b>to clear the backlog of the pending cases of Mediation. To impress Judicial Officials to refer more and more cases for mediation in order to utilize the services of trained Mediators.</b>
11	To strengthen the Court Annexed Mediation, the Secretary/Co-ordinator to sensitize the general masses/litigants encourage them to refer their cases to enhance the Mediation process. Fortnightly programme be organized for litigant public.
12	Verification of diary of the record of daily legal services activities, of PLVs by Secretary, DLSA at District headquarters and Chairman, Sub- divisional Legal Services Committee at Sub-divisional level and coordinating legal services activities in the rural areas/villages through them as per procedure stipulated in the <b>Manual for District Legal Services Authority 2023.</b>
13	Maintenance of Record of Legal Aid cases disposed by the Court on daily basis and steps taken to pursue further remedy of filing of appeal and submission of monthly reports to the DLSA. The Secretary, DLSA to submit monthly statement of the entire District in consolidated form.
14	Submission of Monthly institution and disposal statement of legal aided cases to the DLSA. The Secretary, DLSA to submit Monthly institution and disposal statement of the entire Civil & Sessions Division. The progress of legal aid cases be reviewed by the Monitoring and Mentoring Committee (MMC).
15	Review of monthly Impact Assessment of various Legal Services Activities/Camps, suggestions thereof.
16	To ensure the timely payment of bills of PLVs, Retainer lawyers and Remand Counsels and honorarium of members of Lok Adalat etc. <b>All pending bills upto 30.06.2024 be cleared and compliance report be sent by 15<sup>th</sup> June, 2024.</b>
17	Reports in all the above activities to be submitted. (Above activities are as a broad line parameters in addition to other routine legal services activities, monthly compliances of guidelines/ instructions issued from time to time etc.).
18	The activities be carried and thereafter the reports be furnished as per procedure laid down in <b>Manual for District Legal Services Authority 2023.</b>